

Meeting of the Board of Library Trustees
Tuesday, February 11, 2014

Call to order

Katharine Fennelly called the meeting to order at 7:16 pm. In attendance were trustees Joyce Radochia (JR), Diane Gordon (DG), Adam Delmolino (AD), and Heather Calvin (HC). Also in attendance: Library Director Ryan Livergood (RL), Assistant Director Andrea Nicolay (AN), and Library Finance Committee Liaison Mary Margaret Franclemont (MF). Frank Murphy and Barbara Muldoon were absent.

Finance Committee Liaisons

MF asks for any accomplishments, special mentions that should be made. DG points out that funding are low in terms of availability of hours. It makes sense to make more hours available, evidence is borne out in the data. DG and Board reviewed the 2015 Budget Request presentation. Future request: Saturday hours in the summertime (July and August). RL mentions that the Townwide survey also reveals that residents want more hours from the library. RL encourages MF to refer to additional staff accomplishments in the Annual Report, if it helps. They will present the budget next Wednesday, most likely, and MF will report back.

Approval of Minutes

The Trustees reviewed the minutes from the January 23 meeting, and the minutes were approved. (AD/DG)

Communications

Library Legislative Breakfast took place at Lexington High School. DG, AD, and AN attended.

Community Time

No community members present.

Director's Report

The new mobile site looks terrific! Suggestion to explore the possibility of adding a Community Read page in the future (history of choices, engage the community and elicit suggestions on the page). In the meantime, RL suggested KF write an article for the library's Advocate column sharing the history of Arlington Reads Together and KF agreed.

2013 Annual Report

Great job on Annual Report. Ryan invites grammatical/other corrections. Idea: market the Awesome Box better, explaining with signage the outcome of putting something in the Awesome Box.

Community Room Usage

Town Manager announced that they will temporarily lift charges for nonprofits who wish to meet at Jefferson Cutter or Senior Center. RL suggests that the library may want to explore the idea of creating more meeting spaces, in light of demand. Coffee cart idea for the Reading Room

(Foundation could potentially find funding). Idea: look at the art print storage when thinking about new community meeting spaces is there a way to combine efforts?

Strategic Plan Update

We received close to 600 responses for the 6 question survey, which is great. Stephen Spohn will summarize and report on our data results next month. RL expects this process to set us up well for Reimagining Robbins. Usability of self checkout machine interface needs to be addressed, commented JR and HC.

Statewide eBook Platform Update

We have officially soft launched the pilot, but the interface is not user friendly. There is a blog post that explains the pilot and invites feedback. RL explained the history of the pilot. All pilot participants are on committees, and RL is on the sustainability committee.

Friends Update

Friends website is coming along; Steph Miserlis is taking the lead on the project.

Foundation Update

Logo was sent out, but has yet to be finalized. RL reports that donor guidelines are still being hammered out. Foundation is still looking at a possible fundraiser for FY15. Also noted: a couple of resignations.

Unanticipated Items

Poet Laureate proposal raised by JR. She wants to propose Charlie Schwab, but it might not be appropriate for a Trustee to propose a Laureate if a Trustee is required to be on the selection committee. More to come. FM looked at the documentation for the Barry fund and there's nothing about it being restricted to building related funding.

Date of Next Meeting

Tuesday, March 11, 2014, 7:15 p.m.

Adjournment

8:54 p.m. (AD/HC)

Materials Distributed

Meeting agenda

January 2013 meeting minutes

Late January/Early February 2014 Director's Report

January 2014 Circulation Statistics

2013 Annual Report draft

2015 Budget Request deck

Overdrive Circulation Standard vs. Mobile report

Arlington Reads Together schedule of events